



**APPLICATION FORM FOR VISITATION PROGRAMME IN GENIUS KURNIA CENTRE**

<b>APPLICANT INFORMATION</b>		
<b>Visitor's Name/Group Leader's Name:</b>		
<b>Organization's Name:</b>	<b>Address of the Organization/Visitor:</b>	
<b>Email:</b>	<b>Contact Number:</b>	
<b>Organization's Background:</b>		
<b>Name and Address of Supervisor/Lecturer (only for student)</b>	<b>Email/Contact Number:</b>	<b>Signature:</b>



VISITATION INFORMATION		
Visitation Date:	Number of the Participants:	
Date 1:		
Date 2:		
Date 3:		
Objectives of the Visit:		
1. 2. 3. 4.		
<b>Declaration:</b> I promise <b>that I will abide to all the rules</b> established by GENIUS Kurnia Centre during the visit. (Refer to Rules & Regulation of Visitation)	<b>Signature:</b>	<b>Date:</b>

For Administrator Use:	Signature:
Approved/Not Approved: Reason:	

**\*\*PLEASE SUBMIT THIS APPLICATION FORM VIA EMAIL AT LEAST 3 MONTHS PRIOR TO THE DATE OF VISIT TO [syafiq.sudinn@moe.gov.my](mailto:syafiq.sudinn@moe.gov.my) fax to 03-4026 8281 (For Attn: Mr.Syafiq bin Sudin)**

## **RULES AND REGULATION OF VISITATION PROGRAMME IN GENIUS KURNIA CENTRE**

1. GENIUS Kurnia accepts only one group of visitors per month.
2. Only a maximum of 20 people is allowed for each group.
3. Children and individuals under 18 years old are not allowed to visit.
4. The visitation lasts for 4 hours, from 9.00 a.m. to 1.00 p.m. Please be punctual to avoid any delays.
5. Please adhere to GENIUS Kurnia's dress code.
6. Visitors are not allowed to bring any food or beverages.
7. Visitors are strictly not allowed to take pictures of students in GENIUS Kurnia without a written consent from parents.
8. Visitors are not allowed to take any items (e.g books) from GENIUS Kurnia except for provided notes or brochures.
9. Please do not disturb the ongoing session.
10. Any acts regarding disclosure of information on GENIUS Kurnia's students, staffs or classified information and conducting activities/ interventions that is against the practice of this center, e.g., giving supplements to student, without prior permission from the Director of GENIUS Kurnia will be punished.
11. Visitors must sign the agreement form before starting their visitation in GENIUS Kurnia.